



FONS AGM 2023

Wednesday 27th September 2023

FONS Attendees:	Kate Cook	(KC)
	Natasha Robinson	(NR)
	Caroline Thorley	(CT)
	Charlie Majendie	(CM)
	Emily Jennings	(EM)
	Alexa Campbell	(AC)

Apologies:	Laura Roberts	(LR)
	Jessica Churchman	(JC)
	Joy Forster	(JF)
	Hannah Mason	(HM)
	Hannah Tate	(HT)
	Anna Stockley	(AS)
	Thomas Atkins	(TA)
	Michelle Rose	(MR)

1. Treasury Summary 2022/2023

NR presented a summary financial report for the academic year Sept 2022-Aug 2023.

In total, £8,245 was raised over the last year, against a fundraising target of £6,000. A huge well done to everybody involved!

Our biggest profits came from the following events:

£2,216 - May Fayre

£1,034 – Lottery

£500 - Parish Council Donation

£397 - Clothes Bank

£360 - Film Night, Stay & Play, Film Night KS2

£343 - Summer/Leavers BBQ

£327 - Christmas Raffle

Our total spend for the year was £8,535, giving us a slight loss for the year of £290. However, NR pointed out that the debits included £2,500 paid for library furniture relating to the 2021/22 academic year. Our current balance as of 31.08.23 is £11,900 including £80 petty cash and £0 expenses due.

This is a very healthy balance and should ensure we cover our expenditure for planned events this year, as well as being able to support other school projects.

2. Planned Expenditure and Income for 2023/2024

NR proposed the following estimated expenditure for the current academic year, based on previous years.

Pantomime £800
Classroom Funds £2000 (£500 per class)
Coaches £3000
Leavers £200

Total £6000

All present agreed with the above

AC said that the school are planning to buy laptops and asked if FONS can contribute towards the expenditure. All present agreed in principle.

Action: AC will confirm costs and donation required.

NR proposed that we continue with the following key fundraising initiatives for 2023/2024 and gave a target income for each:

May Fayre (£2,500)
Christmas Raffle (£330)
Film Nights/Stay & Play (£360)
Summer BBQ (£340)
School Lottery (£1,000 Little/Low effort)
Clothes Bank (£400 Little/Low effort)
Easy Fundraising & Amazon Smile (£170 Little/Low effort)

Total = £5100

All present agreed.

3. Events for 2023/2024 Academic Year

KC proposed that the committee use the rest of the meeting to plan and confirm as many events as possible. This will help with the organisation and promotion of events, as well as giving more notice to volunteers for the event rotas.

Those present agreed on the following events and dates:

Autumn Term:

12th October – Halloween Bring and Buy (combined with a photo competition for best outfit)
13th October – Tea/Coffee serving at the Harvest Festival
20th October – Halloween Bake Sale
10th November – KS1 Stay and Play (shorter indoor event with FONS disco, games and food)
10th November – KS2 Film Night (with teacher support and choice of film to ensure same finish time as KS1)
December – Christmas Raffle (to be drawn at Nativity Play)
1st December - Dress Down Day (in lieu of money, ask for food/bottle donations for selling at Nativity Play)
1st week December – Christmas Jumper Bring and Buy Sale
11th and 12th December- Christmas Wrap (with back up day of Weds 13th)

18th and 19th December – Serving food and refreshments at Nativity Play

Spring Term:

19th January – Winter Disco (FONS/School to supply equipment and run event)

28th March – Easter Service. Serving drinks/refreshments, treasure hunt and raffle

Summer Term:

18th May – provisional date for May Fayre

June TBC Summer Sizzler and Leavers Do

Action: AC will ask SR to add all of the above dates to the school calendar.

Action: All committee to note these dates in diaries.

Action: Key Committee will communicate with wider committee and arrange rotas via WhatsApp group and email.

Other Fundraising Ideas

KC said that the selling of children's Christmas cards was a popular fundraiser and this would need to be completed around now. LR has confirmed that she is happy to continue managing this and is liaising with AC at school for the children to complete their cards.

CM said that her husband has good contacts in the comedy world and can look into running a comedy night for school. CT suggested this might be a good adult event, which we could hold in the school hall and combine with a bar. **Action: CM to explore the viability of a comedy event**

NR has been exploring the possibility of holding a wreath making event at school. She has a contact who could run the event for us, but the idea has been complicated by a similar, separate event being held in the village. AC mentioned she knew of another school which uses video tutorials to keep costs down.

Action: NR will explore all options for a Wreath event this year.

4. New Committee members and Changes to Committee

DH stepped down from the Committee earlier this summer after a long service. FONS are very grateful for her time and efforts over the years.

The following new members were welcomed onto the committee

Emily Jennings – Nominated NR, Seconded KC

Charlie Majendie – Nominated KC, Seconded NR

5. Marketing and Publicity

AC has kindly organised for us to have an official school email address to use for communicating with parents, carers and businesses: **FONS@nassingtonschool.co.uk**

NR has written a newsletter outlining last year's successes and ways to donate, which has been sent to parents and carers

Action: NR will write a similar letter to send to businesses who have supported us last year

CT proposed writing an email to call for more committee members and volunteers.

Action: CT to draft

Action: EJ to produce a save the date poster with a calendar of events to go on the notice board.

Action: KC/NR will liaise around advertising in local magazines

AOB

AC informed that school have access to safeguarding courses. All agreed it would be useful if one or two FONS members went on this as we have responsibility for the children during events.

Action: Check with AS if she can attend as she has a dual role as a Governor.

AC asked if FONS could contribute towards a second book prize for the weekly reading raffle, so that more children can have the opportunity to win. All present agreed.

Action: AC to confirm costs and donation needed.

AC also mentioned that the staff room is being overrun with mugs and requested FONS have a look at what stock we have in there. KC agreed that FONS will check and organise at earliest opportunity.

KC said that the FONS school shed needs looking at and is in need of repair, particularly over the coming winter months, to protect the stock inside. **Action: KC and School to put out request to see if we can find someone with the time and tools for repair works.**

Date of next meeting: Tuesday November 21st, 7pm (via Teams. Link to be provided).